

**Altered version of the February 16, 2010 minutes
of the Upper Cumberland Development District's
executive committee meeting.**

Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010

The Upper Cumberland Development District Executive Committee met on February 16, 2010 at the Upper Cumberland Development District in Cookeville, TN. Mike Foster called the meeting to order and welcomed everyone. Mr. Foster asked John Mullinix to open the meeting with prayer. The roll was called and a quorum was declared.*

A correction was made to the January 25, 2010 minutes. The correction is as follows: The Environmental meeting was called to discuss ways the Development District, counties and cities as a regional concept might alleviate the problems with the fees. John Pelham made a motion to approve the January 25, 210 minutes as amended. Herd Sullivan seconded the motion. Motion carried unanimously.

Larry Webb reported that the Cumberland Area Investment Corporation Board of Directors met on February 16, 2010 at the Upper Cumberland Development District.

A motion was made by John Pelham to approve the minutes of the January 25, 2010 CAIC Board of Directors meeting. Herd Sullivan seconded the motion. Motion carried unanimously.

Earl Carwile presented the financial and project reports. Stephen Bilbrey made a motion to approve the reports as presented. Michael Nesbitt seconded the motion. Motion carried unanimously.

Earl Carwile reported on the Norwalk property in Pickett County. Tennessee Wastewood Products will have a 3-year lease purchase of \$4,000.00 a month. At the end of the 3-year lease if Tennessee Wastewood Products purchases the property the principal amount that has been paid above the interest will be applied to reduce the purchase price of \$575,000.00. Michael Nesbitt made a motion to approve the lease. Herd Sullivan seconded the motion. Stephen Bilbrey abstained. Motion carried.

Larry Webb presented a resolution authorizing the Cumberland Area Investment Corporation to submit an application to become a Community Development Corporation in order to package SBA 504 loans. Michael Nesbitt made a motion to approve the resolution as presented. Dale Reagan seconded motion. Motion carried unanimously.

There being no further business to discuss Michael Nesbitt made a motion to adjourn. Dale Reagan seconded the motion. Motion carried unanimously. John Mullinix made a motion to accept the CAIC Board of Directors report as presented. Curtis Hayes seconded the motion. Motion carried unanimously.

Mr. Foster introduced Ms. Cheryl Mingle, Warren County Senior Center Director and President of the Tennessee Association of Senior Centers for the Upper Cumberland area. Ms. Mingle introduced Peggy Houston, Cumberland County Senior Center Director and the Tennessee

Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010 – Page 2

National Institute of Senior Centers Representative; and Connie Rigsby, Cannon County Senior Center Director and President of the Tennessee Federation on Aging. A plaque was presented to Executive Director Wendy Askins on behalf of the Upper Cumberland Senior Center Directors in appreciation for her outstanding leadership and dedicated services to the Senior Centers and the aging programs in the Upper Cumberland.

Executive Director Askins stated that Upper Cumberland has the best Senior Centers in the state and the UCDD supports their efforts.

Ms. Mingle reported that the Senior Centers in the Upper Cumberland has served 4,660 senior citizens totaling 570,727 units for the Upper Cumberland area. Ms. Mingle thanked the County and City Mayors for supporting the Senior Centers in the Upper Cumberland.

Executive Director Askins welcomed everyone to the meeting. Executive Director Askins announced that a public meeting to discuss housing issues across the state will be held at the UCDD today at 1:30 p.m. Vickie Callahan introduced Terri Jaynes with the Tennessee Housing Development Agency and welcomed her.

Executive Director Askins reported that the Carbon and Cap and Trade information was mailed to everyone.

Executive Director Askins announced that the Tennessee Development District Annual Meeting will be held on April 14-15, 2010 at the Sheraton in Nashville. If anyone would like to attend please call Sherry so reservations can be made.

Judy Roberson reported that we received news last week that we would be able to subcontract with Public Partnership to do Support Brokerage. This will be a part of the Waiver Program and clients will be able to choose from thirteen traditional services and also choose their own workers. We will be working with the clients helping them to select workers and set up a financial component to pay the workers. The Upper Cumberland area was awarded the contract for Upper Cumberland and East Tennessee.

Ms. Roberson reported that we have signed the contract with TennCare to do pre-enrollment.

Jackie Smith reported that the Upper Cumberland region uses between 1.5 and 1.7 million dollars from the Tennessee Housing Development Agency. The first of these grants will be funded and allocated within the first eight months of the grants start date which will be July 1, 2010 for Overton, Fentress and Smith counties and all the municipalities. We have served fourteen homes with the Emergency funding. Executive Director Askins stated that she met with representatives from THDA and they are looking at some changes in the way the applications are scored. They are looking at adding some new components which could help or hurt us depending on how quickly we get the projects completed. They believe that the projects should be completed and closed out in 18 months or less.

**Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010 – Page 3**

Vickie Callahan stated that we will receive a 15% reduction in the Relative Caregiver Program for the new fiscal year.

Ms. Callahan reported that the Solid Waste Resolution that the Environment Committee passed was delivered to Nashville. There were some changes in the solid waste fees. Instead of the \$5,000 increase it will remain at \$3,000 for less than 10,000 tons and \$4,000 if over 10,000 tons.

Larry Webb stated that we are starting construction on Fiddlers Annex project. We are anxiously awaiting the application that we submitted for a 202 project in Lebanon. We did a homeless count for the region and there are approximately 1,000 homeless people in the Upper Cumberland. John Pelham asked if there was a breakdown by county. Larry will get the information to everyone. John Pelham made a motion to accept the project report as presented. Michael Nesbitt seconded the motion. Motion carried unanimously.

Director Askins discussed the need for independent living group homes in the Upper Cumberland area. The Housing Corporation 501c3 nonprofit corporation is exploring possible sites in the area. Ms. Askins also discussed the need for startup and renovation dollars. Much discussion was had regarding the details of this project. Kenneth Copeland made the motion that due to UCDD having an unrestricted fund balance in excess of 1.7 million that an amount not to exceed \$300,000.00 be granted to CRDC for purchase, renovation or startup of independent living for seniors or individuals with disabilities. John Pelham seconded the motion. Motion carried unanimously.

Ben Rodgers announced that GASBY 54 is coming down and it will be stricter than GASBY 34. Counties will have to be in compliance by June, 2011. Mr. Rodgers introduced Erin Ketelle Research Coordinator at CTAS.

Karen Brown stated that there will be 93 Energy Efficient Community Block grants awarded very soon. The Rural Technology grants have been made. CREST (Creating Rural Entrepreneurial System in Tennessee) has awarded their grant opportunities and Cumberland County received the award. Fentress, Clay and Pickett also applied as a regional partnership.

Ms. Brown announced that the deadline for applying for the Tennessee Downtowns Program was February 5th. Eighteen applications were submitted across the state and Tennessee Downtown will pick six applications for downtown revitalization. This is an eighteen month program where it is very hands on in four areas: development for downtown, design organization, promotion and economic restructuring.

Ms. Brown announced that there is some Leadership Grants available called Pioneer Academy. There are twenty eight counties across the state that haven't taken advantage of some of the educational sessions, therefore, ECD is offering \$30,000.00 worth of free training.

Ms. Brown stated that she has sent out emails to the communities that she works with and if anyone has any questions give her a call. Ms. Brown stated that this also pays for the Elected Officials Academy with MTAS and the County Officials Certified Training Program with CTAS.

Ben Rodgers stated that all of his counties should have received an invitation to the March 8, 2010 meeting at the Leslie Town Centre. The meeting starts at 4:00 p.m., dinner is at 6:00 p.m. and another class starts at 6:30 p.m.

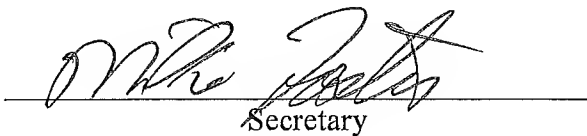
Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010 – Page 4

Ms. Brown stated that the Tennessee Center for Performance Excellence has a great partnership with ECD. We have offered this to counties free of charge as a Three Star incentive. Ms. Brown congratulated Overton and Cumberland counties for going through the process and awards will be presented to the counties on February 24, 2010.

Kenneth Copeland introduced Greg McDonald the new Overton County Chamber of Commerce Director.

There being no further business to discuss Curtis Hayes made a motion to adjourn. James Carter seconded the motion. Motion carried unanimously.


Chairman


Secretary

Executive Committee Members Present:

Mike Gannon	Curtis Hayes
Dale Reagan	Stephen Bilbrey
J. H. Graham	Michael Nesbitt
Mike Foster	John Pelham
John Mullinix	Herd Sullivan
James Carter	Taft Hendrixson
Kenneth Copeland	Jeff McCormick

**Original version of the February 16, 2010 minutes
of the Upper Cumberland Development District's
executive committee meeting.**

**Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010**

The Upper Cumberland Development District Executive Committee met on February 16, 2010 at the Upper Cumberland Development District in Cookeville, TN. Mike Foster called the meeting to order and welcomed everyone. Mr. Foster asked John Mullinix to open the meeting with prayer. The roll was called and a quorum was declared.*

A correction was made to the January 25, 2010 minutes. The correction is as follows: The Environmental meeting was called to discuss ways the Development District, counties and cities as a regional concept might alleviate the problems with the fees. John Pelham made a motion to approve the January 25, 210 minutes as amended. Herd Sullivan seconded the motion. Motion carried unanimously.

Larry Webb reported that the Cumberland Area Investment Corporation Board of Directors met on February 16, 2010 at the Upper Cumberland Development District.

A motion was made by John Pelham to approve the minutes of the January 25, 2010 CAIC Board of Directors meeting. Herd Sullivan seconded the motion. Motion carried unanimously.

Earl Carwile presented the financial and project reports. Stephen Bilbrey made a motion to approve the reports as presented. Michael Nesbitt seconded the motion. Motion carried unanimously.

Earl Carwile reported on the Norwalk property in Pickett County. Tennessee Wastewood Products will have a 3-year lease purchase of \$4,000.00 a month. At the end of the 3-year lease if Tennessee Wastewood Products purchases the property the principal amount that has been paid above the interest will be applied to reduce the purchase price of \$575,000.00. Michael Nesbitt made a motion to approve the lease. Herd Sullivan seconded the motion. Stephen Bilbrey abstained. Motion carried.

Larry Webb presented a resolution authorizing the Cumberland Area Investment Corporation to submit an application to become a Community Development Corporation in order to package SBA 504 loans. Michael Nesbitt made a motion to approve the resolution as presented. Dale Reagan seconded motion. Motion carried unanimously.

There being no further business to discuss Michael Nesbitt made a motion to adjourn. Dale Reagan seconded the motion. Motion carried unanimously. John Mullinix made a motion to accept the CAIC Board of Directors report as presented. Curtis Hayes seconded the motion. Motion carried unanimously.

Mr. Foster introduced Ms. Cheryl Mingle, Warren County Senior Center Director and President of the Tennessee Association of Senior Centers for the Upper Cumberland area. Ms. Mingle introduced Peggy Houston, Cumberland County Senior Center Director and the Tennessee

Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010 – Page 2

National Institute of Senior Centers Representative; and Connie Rigsby, Cannon County Senior Center Director and President of the Tennessee Federation on Aging. A plaque was presented to Executive Director Wendy Askins on behalf of the Upper Cumberland Senior Center Directors in appreciation for her outstanding leadership and dedicated services to the Senior Centers and the aging programs in the Upper Cumberland.

Executive Director Askins stated that Upper Cumberland has the best Senior Centers in the state and the UCDD supports their efforts.

Ms. Mingle reported that the Senior Centers in the Upper Cumberland has served 4,660 senior citizens totaling 570,727 units for the Upper Cumberland area. Ms. Mingle thanked the County and City Mayors for supporting the Senior Centers in the Upper Cumberland.

Executive Director Askins welcomed everyone to the meeting. Executive Director Askins announced that a public meeting to discuss housing issues across the state will be held at the UCDD today at 1:30 p.m. Vickie Callahan introduced Terri Jaynes with the Tennessee Housing Development Agency and welcomed her.

Executive Director Askins reported that the Carbon and Cap and Trade information was mailed to everyone.

Executive Director Askins announced that the Tennessee Development District Annual Meeting will be held on April 14-15, 2010 at the Sheraton in Nashville. If anyone would like to attend please call Sherry so reservations can be made.

Judy Roberson reported that we received news last week that we would be able to subcontract with Public Partnership to do Support Brokerage. This will be a part of the Waiver Program and clients will be able to choose from thirteen traditional services and also choose their own workers. We will be working with the clients helping them to select workers and set up a financial component to pay the workers. The Upper Cumberland area was awarded the contract for Upper Cumberland and East Tennessee.

Ms. Roberson reported that we have signed the contract with TennCare to do pre-enrollment.

Jackie Smith reported that the Upper Cumberland region uses between 1.5 and 1.7 million dollars from the Tennessee Housing Development Agency. The first of these grants will be funded and allocated within the first eight months of the grants start date which will be July 1, 2010 for Overton, Fentress and Smith counties and all the municipalities. We have served fourteen homes with the Emergency funding. Executive Director Askins stated that she met with representatives from THDA and they are looking at some changes in the way the applications are scored. They are looking at adding some new components which could help or hurt us depending on how quickly we get the projects completed. They believe that the projects should be completed and closed out in 18 months or less.

Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010 – Page 3

Vickie Callahan stated that we will receive a 15% reduction in the Relative Caregiver Program for the new fiscal year.

Ms. Callahan reported that the Solid Waste Resolution that the Environment Committee passed was delivered to Nashville. There were some changes in the solid waste fees. Instead of the \$5,000 increase it will remain at \$3,000 for less than 10,000 tons and \$4,000 if over 10,000 tons.

Larry Webb stated that we are starting construction on Fiddlers Annex project. We are anxiously awaiting the application that we submitted for a 202 project in Lebanon. We did a homeless count for the region and there are approximately 1,000 homeless people in the Upper Cumberland. John Pelham asked if there was a breakdown by county. Larry will get the information to everyone. John Pelham made a motion to accept the project report as presented. Michael Nesbitt seconded the motion. Motion carried unanimously.

Ben Rodgers announced that GASBY 54 is coming down and it will be stricter than GASBY 34. Counties will have to be in compliance by June, 2011. Mr. Rodgers introduced Erin Ketelle Research Coordinator at CTAS.

Karen Brown stated that there will be 93 Energy Efficient Community Block grants awarded very soon. The Rural Technology grants have been made. CREST (Creating Rural Entrepreneurial System in Tennessee) has awarded their grant opportunities and Cumberland County received the award. Fentress, Clay and Pickett also applied as a regional partnership.

Ms. Brown announced that the deadline for applying for the Tennessee Downtowns Program was February 5th. Eighteen applications were submitted across the state and Tennessee Downtown will pick six applications for downtown revitalization. This is an eighteen month program where it is very hands on in four areas: development for downtown, design organization, promotion and economic restructuring.

Ms. Brown announced that there is some Leadership Grants available called Pioneer Academy. There are twenty eight counties across the state that haven't taken advantage of some of the educational sessions, therefore, ECD is offering \$30,000.00 worth of free training.

Ms. Brown stated that she has sent out emails to the communities that she works with and if anyone has any questions give her a call. Ms. Brown stated that this also pays for the Elected Officials Academy with MTAS and the County Officials Certified Training Program with CTAS.

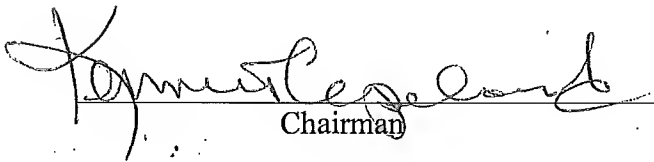
Ben Rodgers stated that all of his counties should have received an invitation to the March 8, 2010 meeting at the Leslie Town Centre. The meeting starts at 4:00 p.m., dinner is at 6:00 p.m. and another class starts at 6:30 p.m.

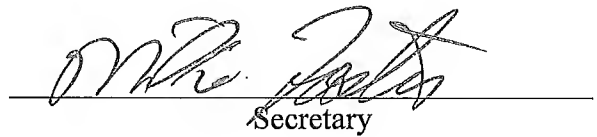
Minutes
Upper Cumberland Development District
Executive Committee Meeting
February 16, 2010 – Page 4

Ms. Brown stated that the Tennessee Center for Performance Excellence has a great partnership with ECD. We have offered this to counties free of charge as a Three Star incentive. Ms. Brown congratulated Overton and Cumberland counties for going through the process and awards will be presented to the counties on February 24, 2010.

Kenneth Copeland introduced Greg McDonald the new Overton County Chamber of Commerce Director.

There being no further business to discuss Curtis Hayes made a motion to adjourn. James Carter seconded the motion. Motion carried unanimously.


Chairman


Secretary

Executive Committee Members Present:

Mike Gannon	Curtis Hayes
Dale Reagan	Stephen Bilbrey
J. H. Graham	Michael Nesbitt
Mike Foster	John Pelham
John Mullinix	Herd Sullivan
James Carter	Taft Hendrixson
Kenneth Copeland	Jeff McCormick

RECEIPT DATE May 12, 2011 No. 938103

RECEIVED FROM Wendy Askins \$ 71.19

Seventy one and 19/100 DOLLARS

☐ FOR RENT
☒ FOR Reimbursed 46.00 for travel and payment

ACCOUNT		<input type="radio"/> CASH
PAYMENT	<u>71.19</u>	<input checked="" type="radio"/> CHECK
BAL. DUE	<u>-0-</u>	<input type="radio"/> MONEY ORDER
		<input type="radio"/> CREDIT CARD

FROM _____ TO _____

BY Sherry Thuma

RECEIPT DATE Sept 26, 2011 No. 938104

RECEIVED FROM Wendy \$ 547.57

Overpayment for hotel room DOLLARS

☐ FOR RENT
☐ FOR _____

ACCOUNT		<input type="radio"/> CASH
PAYMENT	<u>547.58</u>	<input checked="" type="radio"/> CHECK
BAL. DUE	<u>-0-</u>	<input type="radio"/> MONEY ORDER
		<input type="radio"/> CREDIT CARD

FROM _____ TO _____

BY Sherry Thuma

RECEIPT DATE Jan 10, 2011 No. 938105

RECEIVED FROM Wendy Askins \$ 59.00

Fifty nine and no/100 DOLLARS

☐ FOR RENT
☒ FOR Reimbursement for Refill

ACCOUNT		<input type="radio"/> CASH
PAYMENT	<u>59.00</u>	<input checked="" type="radio"/> CHECK
BAL. DUE	<u>-0-</u>	<input type="radio"/> MONEY ORDER
		<input type="radio"/> CREDIT CARD

FROM _____ TO _____

BY Sherry Thuma

